



# PARTY HOST PACKET

**CHEERS TO YOU** for choosing to serve more than cocktails at your next party, gathering or social event!

Included in this Party Host Packet is:

- Ideas and tips for your party
- A sign-in sheet to be turned in to DAP after your party
- Event report form

Also available to you at your request are:

- Customized invitations (digital or printed)
- A welcome sign for your party
- Thank you cards (digital or printed)

Your DAP contact person is:

Sonia Palmer  
Director of Advancement  
612.874.7063 x217





## PARTY HOST PACKET

**Doing Good. Feeling Great!** A Party with Purpose is any party, event, gathering or get-together that in addition to socializing, networking and having a great time...the guests at the party raise money and awareness for the Domestic Abuse Project, or DAP, as we call it.

There are four elements that make a party a DAP Party with Purpose:

1. Guests are invited by the Party Host knowing that in addition to being a social event, the party is also a fundraiser
2. There is a 20-minute, interactive and uplifting presentation about DAP (don't worry, we take care of this)
3. Email addresses and guest names are collected
4. Money is raised (no minimum or maximum)

### What Are We Raising Money For?

Donations made to DAP help to strengthen our life changing crisis intervention and counseling services we offer to men, women, teens and children. Gifts raised at YOUR Party with Purpose will ensure that the families that seek DAP services have the tools they need to end the abuse, build healthy relationships and transform their lives.

### What Do I Have to Do?

As the Host you have four main responsibilities:

1. Invite guests and spend time following up with them to ensure they attend
2. Plan a party, including purchasing or soliciting for the donation of refreshments
3. Have the party. Just as you planned it!
4. Follow up. Send the donations to DAP, thank your guests, complete and email the Event Report Form to DAP.

### What If My Friends Can't Make a Donation?

Everyone can give something! Everyone can help connect DAP to people who care and want to invest in the mission. Previous parties for DAP have raised between \$500 and \$4,000. Yours is certain to land somewhere in between.

It's important to remember that when you invite your friends to a Party with Purpose for DAP, you're asking them to do only what you've already done; support the work of DAP as best they can.





## Party Ideas to Inspire You

A Party with Purpose can be any type of event, even one you are already planning! Some party ideas are:

- Cocktail party at your home
- Neighborhood Progressive Dinner
- Scrapbooking Party (Scrap for DAP)
- Poker Party
- Ladies Night Out
- Dinner Party at your home
- Backyard BBQ

## Helpful Suggestions for Holding Your Own Party with Purpose

- Your attitude is key to a successful event. Raising money for DAP is something to be proud of, and not to apologize for!
- Send an email or letter to your friends and co-workers that explains DAP's mission and work, as well as your reasons for supporting it.
- Resist eliminating your friends who receive low incomes from the guest list - give them a chance to support DAP too. Just ask them to join you in supporting DAP as best they can, whether that means pitching in with your fundraiser or donating to DAP.
- Look into whether your employer will match contributions or otherwise contribute to DAP.
- Send out another email closer to the time of your event to remind people of what you are doing on DAP's behalf.
- Telephone follow-up is very important. The invitation alone is simply not enough. Plan to spend time on the phone, gently coaxing people to come out of their nests.
- When you invite your friends to sponsor or come to your event, do not apologize - you're not asking them to do anything you haven't already done.
- Write the first check at your event, or put your name down first on your sign-up sheet. Invite your friends to join you not only in supporting your party, but in learning more about DAP
- As you receive contributions, make sure you thank people. They are doing it for DAP, but they're doing it to honor you as well. And remember to feel how very good that feels - to be generating money to end domestic abuse.
- Follow up! Let people know how your party went, how much you raised, and how much it meant to you and to DAP that people participated in fundraising.



## Invitations and Thank You Cards

The invitation below can be customized and is available to you in a digital version or printed version. You can also make your own invitation, and we can help you with that as well. Thank you cards, both digital and printed, are also available to you.

**You're Invited to...**

*Party with Purpose*

*... a Fundraising Party for the Domestic Abuse Project*

Name of Party:

Date:

Venue:

Address:

Host:

Host Phone:

Host email:

RSVP by:

**Cheers to You.**

The only thing better than having a good time with friends, is making a positive impact at the same time. **"Party with Purpose"** is a community-wide effort to raise funds and friends for the Domestic Abuse Project (DAP) by combining social events with the cause to end domestic abuse.

domestic abuse project  
**D A P**

[www.domesticabuseproject.org](http://www.domesticabuseproject.org)

*party soiree gala event shindig bash gathering girls night out happy hour celebration social event poker night fiesta gala cocktail party shower mixer benefit black-tie event meet & greet dinner party*



**Event Report Form**

Name of type of event: \_\_\_\_\_

Date and place of event: \_\_\_\_\_

Name and address of host/organizer: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Amount donated to DAP: \_\_\_\_\_

Please estimate total expenses: \_\_\_\_\_

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What worked well?

\_\_\_\_\_  
\_\_\_\_\_

What would have made things go even better?

\_\_\_\_\_  
\_\_\_\_\_

What help would you have liked to have had?

\_\_\_\_\_  
\_\_\_\_\_

Other comments (e.g. highlights, anecdotes, etc.) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

May we use your name, photos and/or comments for DAP's promotional materials? \_\_\_\_\_

Please send or transmit photos of the event to us at the address above or to [spalmer@mndap.org](mailto:spalmer@mndap.org).

**Thank you!**

Please send completed report and donation to:  
Domestic Abuse Project  
ATTN: Parties with Purpose  
204 West Franklin Avenue  
Minneapolis, MN 55404